



Request for A.R.C. Approval
TEALWOOD Architectural Review Committee (A.R.C.)

650 W. BOUGH LN SUITE #150
 Houston, TX 77024

Email: tealwood.arch.review@gmail.com

1. Please provide the information requested below and attach this sheet to your plans.
2. Submit architect's or engineer's sealed drawings for any major work (new or renovation) or, if the work is minor, submit sketch and color photograph, specifying the location of the proposed work on a copy of the plat of your property. For new construction and addition, please make sure lot lines, easements and building set-back lines are shown.
3. Material samples or color images of the proposed exterior materials need to be submitted.
4. Obtain necessary permit from either *City of Houston* or *City of Bunker Hill Village*, whenever applicable. Approval from the A.R.C. does not grant waiver of the City's permit requirements.
5. **Property must stay neat and clear of debris. Job sight must be cleaned daily. Dumpsters must be emptied within one (1) week of being full.**
6. Plans will be reviewed as soon as possible. The Committee will act on the plans within 30 business days, but the review process rarely takes that long.

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 APPLICANT NAME: _____

PROJECT ADDRESS: _____ SEC: _____ BLK: _____ LOT: _____

OFF-SITE MAILING ADDRESS (if applicable) _____

HOME TELEPHONE: ____-____-____ CELL PHONE: ____-____-____ EMAIL: _____

DETAIL SCOPE OF WORK FOR WHICH APPROVAL IS REQUESTED (attach extra sheets if more space needed):

NAME OF CONTRACTOR (if any): _____

CONTRACTOR PHONE: _____ ADDRESS: _____

PROPOSED CONSTRUCTION START DATE: __/__/__ PROPOSED COMPLETION DATE: __/__/__

SIGNATURE OF APPLICANT: _____ DATE: _____

Submit your application with the requested documents via email to **tealwood.arch.review@gmail.com**